

Website: Telephone: Email: www.widgit.com/support 01926 333680 support@widgit.com

Create from a Template

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The button links to a range of pre-made templates. This guide is to introduce the different parts of this editor, once you have chosen any given template.

The Toolbar

File:

This area is always visible. Use it to **Save** and **Print** your document. You can also access the settings and go back to the **Home Page.**



Formatting Tab:

Format Text and Symbols,
Arrange Frames and Arrange
Text.



Tools Tab:

Populate Frames, Select and Copy items. You can also Insert Page Numbers and control Wordlists.

